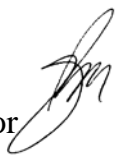


COUNTY OF YORK

MEMORANDUM

DATE: September 7, 2006 (BOS Mtg. 9/19/06)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator 

SUBJECT: Griffin-Yeates Center/Leased Space

As the Board is aware, Child Development Resources, Inc., (CDR) operates an early childhood developmental program - First Steps - under a support agreement with the County. Three classrooms and an office area at the Griffin-Yeates Center are made available to CDR for that purpose.

CDR is a multi-functional, non-profit organization. Included in its activities is the Early Head Start program to provide services to families with infants and toddlers. This undertaking is funded by the Department of Health and Human Services. For the past 16 years, the County has leased a second office at Griffin-Yeates to CDR as a base of operations for special programs. The attached resolution authorizes execution of a lease agreement for that office space for an additional one year period.

The proposed lease reflects a charge of \$2,004 per year for the 200 square foot office. Proceeds from the rental of this space are dedicated to supplement the County Children's Food Service program operated in the Griffin-Yeates Center that is otherwise funded by the U.S. Department of Agriculture.

Section 15.2-1800 of the Code of Virginia requires that the governing body hold a public hearing prior to the execution of a lease agreement for County-owned facilities. The public hearing has been advertised as required.

Recommendation

I recommend the adoption of proposed Resolution R06-109 to authorize the continuation of a lease agreement with Child Development Resources, Inc., for rental of 200 square feet in the Griffin-Yeates Center.

Smith/4111

Attachments

- Proposed Lease Agreement
- Floor Plan of Griffin-Yeates Center
- Proposed Resolution R06-109